

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	1130390 Annexure 1
2	Name of the School as per affiliation letter of CBSE:	The Orbis School Keshavnagar
3	Address of the School:	33, 3A/6, Keshavnagar, Mundhwa, Pune - 411036
4	Standard/level/class up to which the school is running:	Class 12
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	Yes Annexure 2
6	U-DISE code allotted to the school:	27250509517
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	Orbis Education Society, 167, MC Road, Pune -- 411001
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9	Purpose of present application:	Extension of Affiliation.
10	Location of school	In the Municipal limits off Class X cities, as defined in CBSE Affiliation Bye Laws in Chapter 3 (3.5) ANNEXURE 3 Yes Annexure 4

Has the school obtained Recognition Certificate from the State Government from class-1 to 8th?

(Signature of Principal)

Principal

The Orbis School

Keshavnagar, Mundhwa, Pune.

(Signature of D.E.O.)
Education Officer (Primary)
Pune Zilla Parishad, Pune

MANAGER
THE ORBIS
KESHAVNAGAR

malafelly

[Signature]

11	Number of Recognition Certificate from class- 1 to 8 th and date of issue:	Ja.kra.P. sikhshan/prath./khaps ha/780/2017 Pune 1 Date – 22/05/2017
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	No
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
14	Are both the School and the Play Grounds situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	4449 sq. mts
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Lease Deed Annexure - 5
17	Name of the Owner/Lessee of the land in respect of point-16 above:	Shahaji Jagannath Lonkar
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	From 1 st May 2010 to 31 st August 2041 for 31 years
19	[[Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	No
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes Annexure - 6
20 (a)	If yes the date of last inspection:	04/03/2017
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
21	If yes the date of last inspection:	

MANAGER SMC
THE ORBIS SCHOOL
KESHAVNAGAR
(Signature of Principal)

Malakally
Principal
The Orbis School
Keshavnagar, Mundhwa, Pune.

[Signature]
(Signature of D.E.O.)
Education Officer (Primary)
Pune Zilla Parishad, Pune

22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes Annexure - 7
22 (a)	If yes the date of last inspection:	16/03/2018

INFORMATION REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes Annexure - 8
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	Yes Annex - 9
27. Fee Structure	Signature with Stamp (of School Manager)	Signature with Stamp (of School Principal)

MANAGER, SMC
THE ORBIS SCHOOL
KESHAVNAGAR

Malafetty
Principal

PART-B

The Orbis School
Keshavnagar, Mundhwa, Pune.

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No..... Date of Issuance... 15/2/2019

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
2	Is the school recommended for extension/upgradation of affiliation? Yes
<p><i>Jyotsna</i> Education Officer (Primary) Pune Zilla Parishad, Pune</p> <p>Signature (Name and Stamp of Issuing DEO)</p> <p>DISTRICT EDUCATION OFFICER/NAME OF DISTRICT</p>	

Malafetty
Principal
The Orbis School
Keshavnagar, Mundhwa, Pune.

Jyotsna
Education Officer (Primary)
Pune Zilla Parishad, Pune

Counter Signature

(Name, Designation and Stamp) DISTRICT
COLLECTOR/DEPUTY COMMISSIONER

(or his authorised representative*)

PUNE DISTRICT

(*Not Below the rank of a Group-A Gazetted Officer)

Malafethy

(Signature of Principal)

Principal
The Orbis School
Keshavnagar, Mundhwa, Pune.

[Signature]

(Signature of D.E.O.)
Education Officer (Primary)
Pune Zilla Parishad, Pune



No/CBSE/SECY/AFF/DEO/2019/1447555/

Date : 23.01.2019
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NOTIFICATION

Subject: Regarding the provision of counter signature of District Administration on the certificate as per appendix II and III of Affiliation Bye-Laws 2018 - reg

Since the formation of Board in 1929, the Affiliation Bye-Laws have seen several changes and evolved a great deal. However, looking at the changing environment, particularly the advent of information technology, the requirement to simplify procedures and making them more transparent and speedier for the ease of doing business by stakeholders, the Board had notified its revamped Affiliation Bye-Laws vide Notification dated 18.10.2018 and introduced format of certification to be issued by the District Education Officer which will be further counter signed by the District Collector/Deputy Commissioner as per appendix II and III of Affiliation Bye-Laws of the Board.

In this connection, the Board has received some representations from the States/Schools regarding the problem being faced by the schools in getting the said certificate counter signed by the District collector /Deputy Commissioner and also regarding different designation in different States w.r.t. officials of district school administrations. Therefore, the competent authority of the Board after due consideration has accorded following approvals:-

1. The School is required to upload certificates as per Appendix II and III of Affiliation Bye-Laws issued by District Education Officer. It is hereby notified that Board will accept this certificate without counter signature by the District Collector/Deputy Commissioner for all applications related to Affiliation Portal of CBSE.
2. The School can now get the certificates as per prescribed format given in Appendix II and III of Affiliation Bye-Laws duly signed by the District Education Officer or by an equivalent officer of School Education Department.

This is for information to all concerned stakeholders.

Anurag Tripathi

(Anurag Tripathi)
Secretary, CBSE

Contd..(2)

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